

Senior Presentation



**College Application
Procedures and Information**

WELCOME

The purpose of today's presentation is to present you with the college application process at DHS.



Career Center

- Coordinator - Kim Trocola
- Walk-in hours are available for students to meet with a staff member to answer questions every period.
- Resources include: scholarship information, **Family Connection**, SAT/ACT registration material and college admission representative visits.

What is a College Application?



- School Materials
- Test Scores
- Teacher Recommendations
- Application, essay and fee
- If applicable, interview and supplemental materials

How many colleges should I apply to?

- We recommend most students apply to 6 to 8 colleges.
- Ensure student's list is balanced - 3 reach schools, 3 match schools and 2 safety schools.



The DHS Challenge

Applying to two colleges instead of one makes it 40% more likely that students will enroll in a four-year college. Therefore, we want you to take the DHS Challenge: **Apply to 4 or More!**

Types of Admission

- Rolling Admission - no specific deadline. It is best to submit the application in the fall.
- Regular Decision - most students are notified by the spring.
- Early Action - non-binding. Can apply to more than one school. Many applications are due in November.
- Restrictive Early Action - non-binding contract to one school only.
- Early Decision -binding contract and commitment to one school only. Most applications due in November; decisions rendered in December.

Where to Start?

- Family Connection
<http://connection.naviance.com/Danbury>.
- Keep college info and your personal email address updated to receive notices about college rep visits and scholarship opportunities.
- College application documents will be sent to colleges through **Family Connection**.

Welcome to Family Connection
Nice to see you again! Please log in.


are you new here?
[I'm a guest](#)
[I need to register](#)

e-mail

password

remember me

[forgot your password?](#) [need additional help?](#)


43 Clapboard Ridge Rd., Danbury, CT 06811

Danbury High School
43 Clapboard Ridge Road
Danbury CT 06811-4529
p: (203) 797-4808

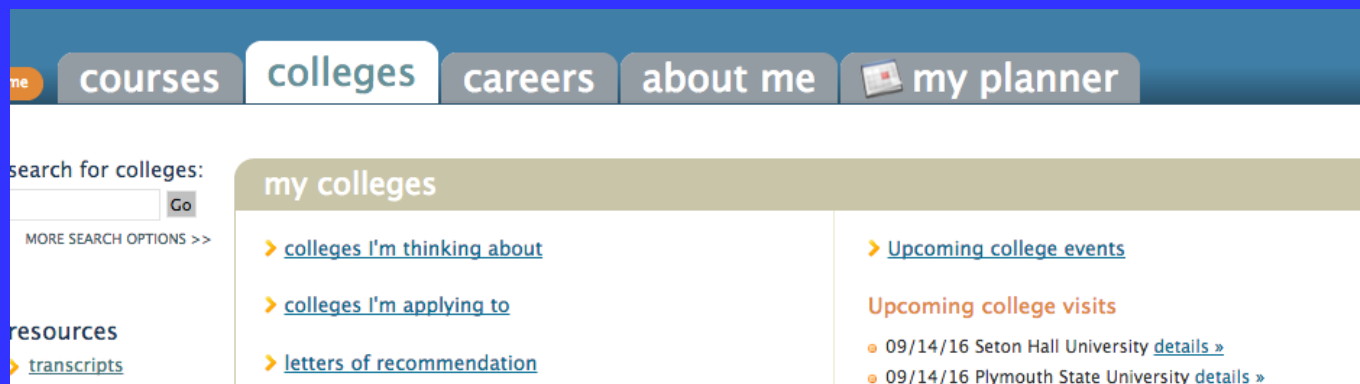
Application

- 3 types:
 - Common Application
 - Universal College Application
 - School Specific Application
- For all Early Decision, must print, sign and send ED agreement
- Many colleges require their own specific supplements.







Colleges Tab

- In this tab, you will research colleges, identify colleges you are thinking about, identify colleges you are applying to and view upcoming college visits.
- All prospective colleges should be listed under “colleges I’m thinking about”. If not, you must first add each college to which you are applying to that prospective list.



- From your list of “colleges I’m thinking about”, check the box next to each college you plan to apply, then click on “Move to Application List” at the bottom of your list.

colleges I'm thinking about
[+ add to this list](#) | [compare me](#)

College	Delivery type	Added By	My Interest	Application Deadlines†			Actions			
				Early Decision	Early Action	Priority	Regular Decision	CONTACT	GRAPH	WWW
<input type="checkbox"/> Cornell Univ		student	<input type="text" value="N/A"/>	11/1	-	-	1/2			

†College information is provided by the colleges themselves. Costs, dates, policies, and programs are subject to change, so please confirm important facts with college admission personnel.

- For each college, select the application plan from the drop-down menu (regular decision, early, etc.), then check the appropriate box if you have submitted your application.

add colleges to which I am applying

Please confirm that you are actually planning to apply to the colleges you selected and add any additional information if necessary. Click the "request" check box in the Transcript column if you need the school to submit a transcript to that college.

Type	College
Regular Decision	Cornell University
<input type="checkbox"/> I have submitted my application	
<input type="checkbox"/> request transcript	<input type="checkbox"/> Include unofficial SAT scores <input type="checkbox"/> Include unofficial ACT scores <input type="checkbox"/> Send final senior transcript

[Cancel](#) [Add Applications](#)

College Representatives Visit DHS

- Each year admissions representatives from various colleges, universities and military branches visit DHS.
- Visits are for students only.
- View **Family Connection** for frequent updates and to sign up to meet with a college representative.
- Listen to the student announcements and check the student bulletin to learn about scheduled visits.

College Visits

- Click on the “colleges” tab.
- Under **Upcoming college visits** click on “view all upcoming college visits”.
- You will be brought to the page below.

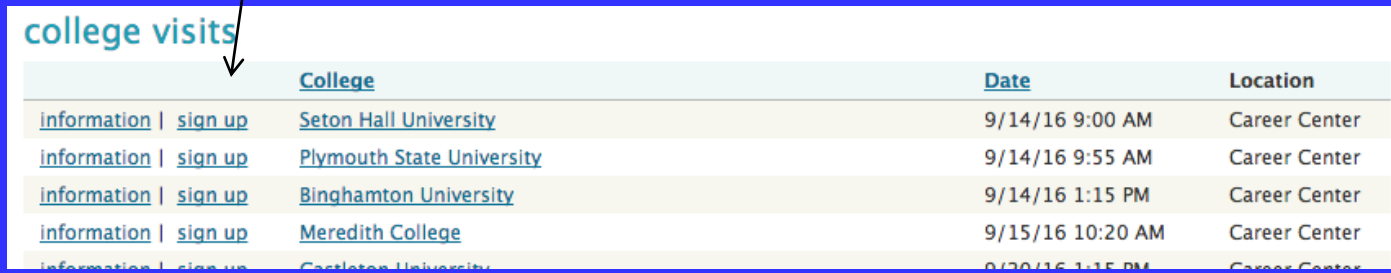


The screenshot shows the 'family connection' website interface. At the top, there is a navigation bar with tabs for 'home', 'courses', 'colleges', 'careers', 'about me', and 'my planner'. The 'colleges' tab is currently selected. Below the navigation bar, there is a search section for colleges with a search box and a 'Go' button. To the right of the search section, the heading 'college visits' is displayed. Below this heading is a table with the following columns: 'College', 'Date', 'Location', 'Registrations', and 'Registration Deadline'. The table contains one entry for Daniel Webster College, NH, with a date of 1/27/16 9:55 AM and a location of Career Center. There are also links for 'information' and 'sign up' next to the college name.

College	Date	Location	Registrations	Registration Deadline
information sign up Daniel Webster College, NH	1/27/16 9:55 AM	Career Center	-	-

College Visits

- Click on *sign up* next to the college representative visit you would like to attend.



The screenshot shows a table titled "college visits" with the following columns: College, Date, and Location. Each row includes a link for "information" and a link for "sign up". An arrow points from the "sign up" link for Seton Hall University to the text in the bullet point above.

	<u>College</u>	<u>Date</u>	<u>Location</u>
information sign up	Seton Hall University	9/14/16 9:00 AM	Career Center
information sign up	Plymouth State University	9/14/16 9:55 AM	Career Center
information sign up	Binghamton University	9/14/16 1:15 PM	Career Center
information sign up	Meredith College	9/15/16 10:20 AM	Career Center
information sign up	Castleton University	9/20/16 1:15 PM	Career Center

College Visits

- Now click on *Sign me up*.
- You will get an email reminder 24 hours prior to the visit.

college visit sign up

[< back to college visits](#)

Seton Hall University :: South Orange, NJ :: U.S.

September 14, 2016 9:00 AM

Representative	Francesca Hall
Location	Career Center
Comments	N/A

Common Application

- What is the Common Application?

The Common Application is a not-for-profit organization that serves students and member institutions by providing an admission application that students may submit to any of their members.

- Create a Common Application account at www.commonapp.org on or after August 1st.

Common App & Naviance

- Common App & Naviance share information.
- Naviance requires your Common App user name and password in order to submit your transcript and other school documents.
- Colleges listed on Common App & “colleges I’m applying to” MUST be EXACTLY the same.
- Students MUST complete the FERPA waiver and release of information in Common App in order for DHS to release your transcript.

Common Application

- If you are applying via Common App, you MUST link your Family Connection account to your Common App account.
- After completing the Common APP, click on the “colleges” tab in Family Connection and match your Common App with Family Connection.

colleges I'm applying to

Common App Account Matching - Incomplete

In order to match your Family Connection and Common App accounts, you need to do the following:

- Step 1 - Create a Common App account on [Common App Online](#)
- Step 2 - Sign the CA FERPA Waiver & Authorization on [Common App Online](#)

Common App Email Address: Date of Birth:

⚠ Once you match accounts, your FERPA status can no longer be changed and you cannot unmatch your account.

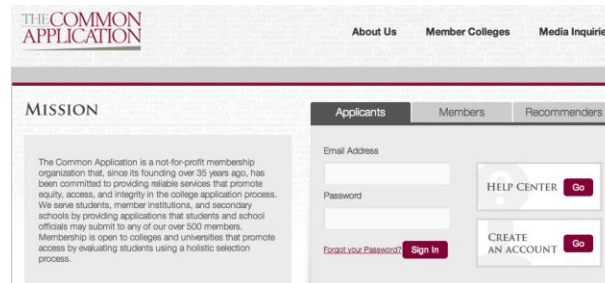
Tips to successfully match accounts:

- Make sure you use the **email address** that you chose for your Common App account.
- Make sure the **last name** on your Family Connection profile matches the last name you used to create your Common App account.
- Make sure your **date of birth** on your Family Connection profile matches the date of birth on your Common App account.

[Not Needed](#)

Requesting a Transcript

- In order to have your school transcript, counselor recommendation, secondary school report and school profile sent to colleges, please complete the following steps at least 4 weeks prior to your college application deadline:
 - Create a Common Application account at www.commonapp.org.
 - Complete the Important Privacy Notice for Common Application



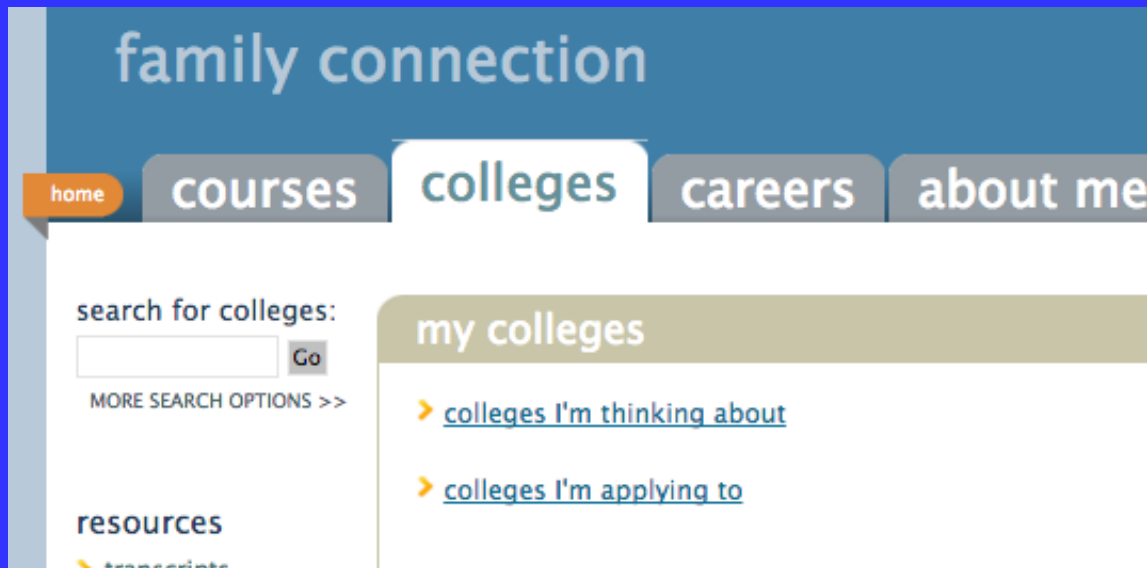
The screenshot shows the Common Application website interface. At the top, there is a navigation bar with the logo "THE COMMON APPLICATION" on the left and links for "About Us", "Member Colleges", and "Media Inquiries" on the right. Below the navigation bar, there is a "MISSION" section on the left with a text box containing the organization's purpose. On the right, there is a login and account creation section with tabs for "Applicants", "Members", and "Recommenders". The "Applicants" tab is selected. It contains input fields for "Email Address" and "Password", a "Sign In" button, and a "Forgot your Password?" link. To the right of these fields are two buttons: "HELP CENTER" and "CREATE AN ACCOUNT", both with "Go" buttons next to them.

Requesting Transcripts

- If you are not applying through the Common Application, you need to complete the Transcript Release Form (including parent/guardian signature) found under the School Counseling tab at Danbury High School's website.

Requesting Transcripts

- Click on “Colleges” tab.
- Click “colleges I’m applying to”.



Requesting Transcripts

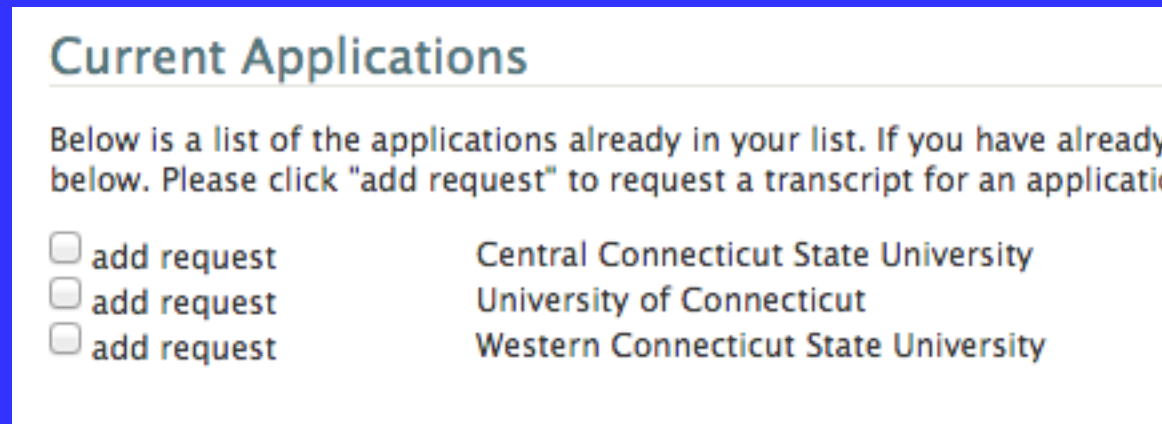
- Click on *request transcripts*.

[+ add to this list](#) | [request transcripts](#) | [view detailed status](#) | [compare me](#)

College	Type	How are you applying?	Submissions	Expected Difficulty*	Deadline†	Transcript	Office Status	My App.	Results	Actions		
										Edit	Manage Communication	Graph WWW
<input type="checkbox"/> Central CT State Univ	RD	I'm not sure yet		N/A	May 01, 2017	no request	Pending	app submitted	Unknown			
<input type="checkbox"/> UConn	RD	I'm not sure yet		N/A	Jan 15, 2017	no request	Pending	have you applied?	Unknown			
<input type="checkbox"/> Western Connecticut State Univ	RD	I'm not sure yet		N/A	-	no request	Pending	have you applied?	Unknown			

Requesting Transcripts

- Under **Current Applications** click on *add request* next to the college you want a transcript sent.
- At bottom of page click on *Request Transcripts*.



Current Applications

Below is a list of the applications already in your list. If you have already below. Please click "add request" to request a transcript for an application.

<input type="checkbox"/> add request	Central Connecticut State University
<input type="checkbox"/> add request	University of Connecticut
<input type="checkbox"/> add request	Western Connecticut State University

Counselor Recommendations

- Student Activity Sheet and Parent/Guardian Brag Sheet (optional) are essential in the creation of a thorough counselor recommendation
- After a completed transcript request has been submitted, your counselor will write a recommendation to accompany the transcript and school profile, if requested

Teacher Letters of Recommendation

- Students are required to first contact teachers in person to request a letter of recommendation.
- To link teachers to their Family Connection accounts, students must send notes to teachers requesting a letter of recommendation.
- It is very important to note that students **MUST** delineate which school(s) each teacher should send his/her letter in the “Personal note to teacher” section.
- If students add more schools after the initial request to their teacher, they must inform the teacher about the additional school(s). Otherwise, teachers **WILL NOT** know they need to submit to additional schools.
- Click on the “colleges” tab in Family Connection then click on “colleges I’m applying to”.

Teacher Recommendations

- Under “Teacher Recommendations” click on “add/cancel requests”.

Teacher Recommendations		
add/cancel requests		
Teacher	Status	Your Note
Michael Burnett	In progress	N/A
Allison Soto	In progress	N/A

Letters of Recommendation

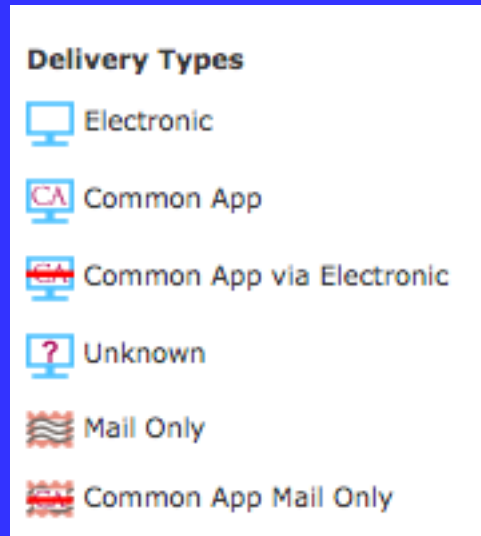
- From the pull-down menu, choose the teacher you requested to write a recommendation and in the text box write a personal note to the teacher requesting a recommendation and the colleges it should be sent.

Add New Requests

Teacher	Personal note to teacher (optional)
<input type="text" value="(select teacher)"/> ✓ (select teacher) Jaclyn Aaron Edward Adams Tom Agnes Barbara Allen Ken Allsworth Thomas Altieri Diane Arifian Juliane Armentano Michelle Aronoff	<input type="text"/> <input type="text"/>

Letters of Recommendation

- Once you have requested a letter of recommendation you **MUST** look at the “Colleges I’m Applying To” list to determine which must be mailed and which are electronic.



Letters of Recommendation

colleges I'm applying to

Common App Account Matching - Complete

Your Common App account was successfully matched.

- FERPA Status: Waived

[+ add to this list](#) | [request transcripts](#) | [view detailed status](#) | [compare me](#)

											Actions		
<input type="checkbox"/>	College	Type	Applying via Common App?	Submissions	Deadline	Transcript	Office Status	My App.	Results	Edit	Manage Communication	Graph	WWW
<input type="checkbox"/>	UConn	EA	Yes		-	sent	Initial materials submitted	app submitted	Unknown				
<input type="checkbox"/>	U of Delaware	RD	Yes (Common App Only)		1/15/16	no request	Pending	have you applied?	Unknown				
<input type="checkbox"/>	East Carolina Univ	ROLL	-		-	sent	Initial materials submitted	app submitted	Accepted				
<input type="checkbox"/>	U of Hartford	EA	Yes		11/15/15	sent	Initial materials submitted	app submitted	Accepted				
<input type="checkbox"/>	U of North Carolina Chapel Hill	RD	Yes (Common App Only)		1/15/16	no request	Pending	have you applied?	Unknown				
<input type="checkbox"/>	Quinnipiac Univ	ROLL	Yes		2/1/16	sent	Initial materials submitted	app submitted	Accepted				
<input type="checkbox"/>	Sacred Heart						Initial	app					

Letters of Recommendation

- For any school that requires letters of recommendations to be physically mailed, it is the STUDENT'S responsibility to provide stamped and addressed envelopes to his/her teachers.
- DHS will mail your transcript, school profile and Secondary School Report.

Scholarships

- Under Colleges Tab.
- Updated as we receive scholarship information.
- Local and national scholarships included.

scholarships & money	
scholarship match	scholarship applications
scholarship list	national scholarship search

Scholarships

- Check with each college you applied.
- Check with your parent/guardian's employer and community organizations.
- Check Naviance and the Career Center regularly.

Tracking Admissions Decisions

- Once students receive an admissions decision, they must indicate the result on the “colleges I’m applying to” page under the “colleges” tab. This is not optional.
- Students need to click on the **pencil** and update their information.

home courses **colleges** careers about me my planner

search for colleges: Go
MORE SEARCH OPTIONS >>

my colleges
> colleges I'm thinking about
> colleges I'm applying to
> college visits

college research
> SuperMatch™ college search
> college match
> college compare
> college lookup
> college search

colleges I'm applying to

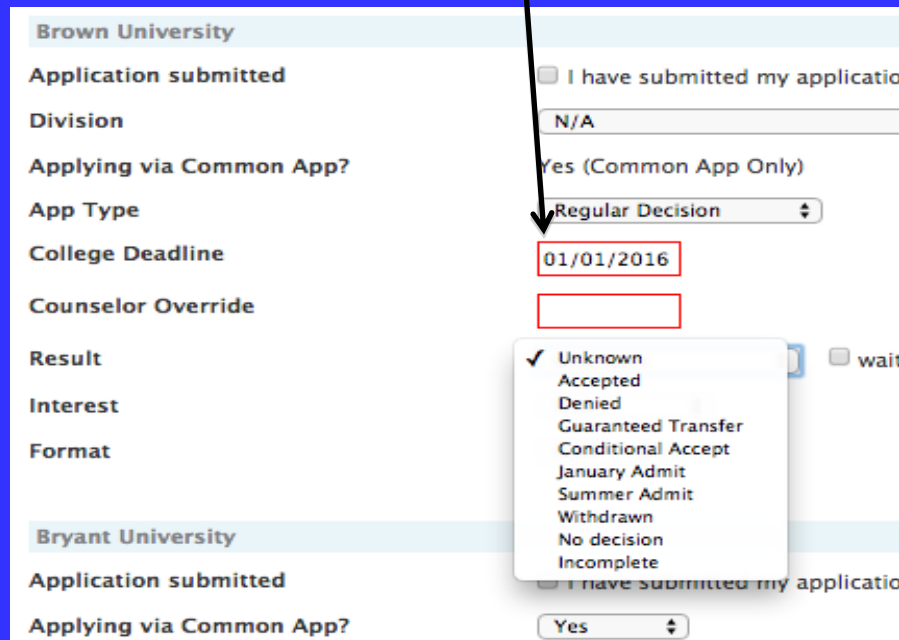
Common App Account Matching – Complete
Your Common App account was successfully matched.
• FERPA Status: Waived

[+ add to this list](#) | [request transcripts](#) | [view detailed status](#) | [compare me](#)

College	Type	Applying via Common App?	Submissions	Deadline†	Transcript	Office Status	My App.	Re	Actions
<input type="checkbox"/> Brown Univ	RD	Yes (Common App Only)		1/1/16	sent	Initial materials submitted	have you applied?	Unknown	
<input type="checkbox"/> Bryant Univ	RD	Yes		2/1/16	sent	Initial materials submitted	have you applied?	Unknown	
<input type="checkbox"/> Columbia Univ	RD	Yes		1/1/16	requested	Initial materials	have you applied?	Unknown	

Tracking Admissions Decisions

- In the **Applications Details** area for the colleges, select the appropriate decision from the **Result** drop-down menu.



The screenshot shows a form for Brown University with the following fields and values:

- Application submitted:** I have submitted my application
- Division:** N/A
- Applying via Common App?:** Yes (Common App Only)
- App Type:** Regular Decision
- College Deadline:** 01/01/2016
- Counselor Override:** (empty field)
- Result:** (dropdown menu open)
- Interest:** (empty field)
- Format:** (empty field)

The **Result** dropdown menu is open, showing the following options:

- ✓ Unknown
- Accepted
- Denied
- Guaranteed Transfer
- Conditional Accept
- January Admit
- Summer Admit
- Withdrawn
- No decision
- Incomplete

Below the Brown University section, the beginning of the Bryant University section is visible, with the following fields:

- Application submitted:** I have submitted my application
- Applying via Common App?:** Yes

Tracking Admissions Decisions

- At bottom of page, click the **Update Applications** button.
- Scroll to bottom of page.
- From the **College that I am attending** drop-down menu, select the attending college.
- Click the **Update** button.

The screenshot displays a table of application records and a form below it. The table has columns for checkboxes, college names, RD status, application type, CA icons, dates, request status, and submission details. Below the table is a 'Delete Application' button, a 'College that I am attending' dropdown menu, and an 'Update' button. Two black arrows point from the text in the list above to the 'Update' button and the dropdown menu.

							submitted	submitted					
<input type="checkbox"/>	U of Virginia	RD	Yes (Common App Only)		1/1/16	sent	Initial materials submitted	app submitted	Unknown				
<input type="checkbox"/>	Yale Univ	RD	Yes (Common App Only)		1/1/16	no request	Initial materials submitted	have you applied?	Unknown				

Delete Application

College that I am attending

(no college selected)

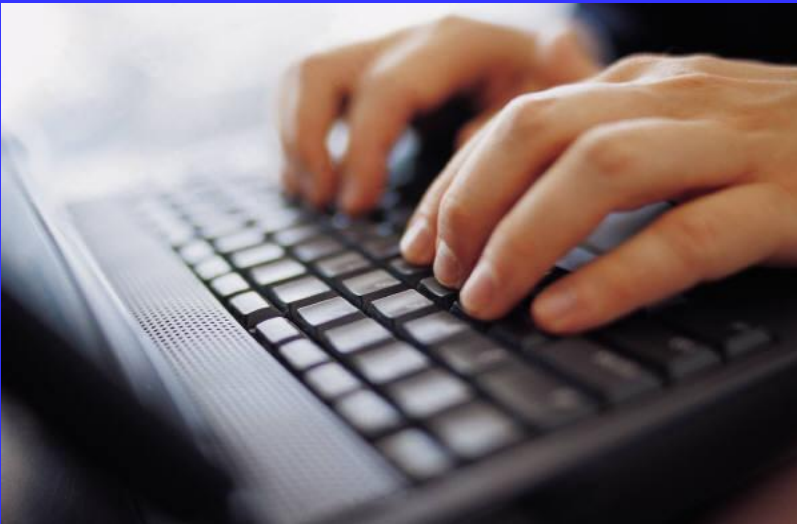
Update

AP Test Scores

- Reporting of AP scores in the admissions process is optional. Students can self-report on the application.
- Individual colleges, not the College Board AP Program, grant course credit and placement based on qualifying scores.



Essay/Personal Statement



- Needs to be in the voice of a high school senior
- Teachers and counselors are available to review

Interview



- Check with each school to determine if interviews are required
- If a school recommends an interview, arrange one

NCAA Eligibility

- Division I or Division II schools (not for Division III)
- Eligibility Center
 - Complete Registration
 - Complete Transcript Release form and give to school counselor
- Final eligibility is granted after graduation by the NCAA
- Please direct specific questions to DHS's Athletic Director, Chip Salvestrini at (203) 797-4853 or salvec@danbury.k12.ct.us

Visual/Performing Arts

- Check with each individual school for specific instructions
- Audition/CD/DVD
- Portfolio
- National Portfolio Day
www.portfolioday.net



Students with Learning Differences

If you will be seeking academic accommodations at the college level, please be aware of the following:

- It is a family decision whether or not to disclose
- Documentation requirements and eligibility criteria, as well as accommodations provided, may differ from college to college

How Does Everything Get There?

- Application, Essay and Fee
- Transcript, Secondary School Report Form, School Profile & Counselor Recommendation
- Test Scores
- Teacher Recommendations

- **Sent by Student**
- **Sent from Danbury High School**
- **Requested by student/sent from SAT/ACT**
- **Requested by student; sent directly to college by teacher**

Financial Aid

- **Financial Aid Night is in October.**
- **Check Family Connection and the Career Center for up-to-date scholarship information.**
- **Complete the FAFSA at www.fafsa.gov.**



Suggestions

- Ask for your parent/guardian's support during this process.
- Keep all your information private.
- Delete anything on-line that is inappropriate.
- Be organized: schedule college visits, keep track of deadlines, send test scores to colleges and confirm all materials received.
- Send thank you notes to anyone who helps you.

This presentation can be found under the “School Counseling” tab on Danbury High School’s website under “Presentations”. The forms referred to in this presentation can be found under “Forms” under the “School Counseling” tab.



**Good
Luck!**